



# Exhibitor Application Form

## 1 Exhibitor Information

Exhibitor Name

Activity   Address

Contact Person   Position

Tell   Fax   Cell

E-mail   Website

## 2 Exhibitor Reservation

Booth Number

Amount in USD

Backdrop printing 1 side – 100 USD  2 Side – 200 USD  3 Side – 300 USD

## 3 Method of Payment

Cash   Bank Transfer   Cheque

## 4 Exhibitor Name

Please type the company name, and left an empty box as a space between words.

Note that this name will be used in the publication of TTPF

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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## 5 Bank Account Information

Bank Name   Account Name

Account Num   IBAN

# General Terms & Conditions

## Chapter 1 General Terms

### Section 1.1

The (exhibition) is defined as the event for which the stands / spaces and entrance are sold. An (applicant) is defined as one who is interested in participating to the event (for example exhibitor, sponsor etc.....). The (organizer) is AlawsatExpo management who organize and manage the exhibition.

### Section 1.2

The organizer sets the location, the duration, the opening hours and closing hours of the event, the price of stands/spaces, as well as the closing date for application. He is the only one who determines the types of individuals or companies admitted to exhibit and / or visit the event as well as the list of products or services presented.

## Chapter 2 Application and Admission

### Section 2.1

Section 2.1 The application request is realized by way of the official form established by the organizer duly signed if applicable, completed with additional required documents.

### Section 2.2

The organizer processes application and rules on admissions. Admission becomes only effective after written confirmation from the organizer to the participant.

### Section 2.3

In any case, admission of application files shall be subject to the availabilities offered by the event.

### Section 2.4

Any admission binds definitely and irrevocably the participant who then becomes liable of the entire amount of the sums described in chapter 3.

## Chapter 3 Terms of Payment & Visa

### Section 2.1

A down payment of %25 (non- refundable) from the total amount to confirm the participation.

### Section 2.2

The Full amount shall be paid before 20 Days of the event and shall not be entitled to enter the event without paying the full amount.

Visa will be arranged only for contracted / exhibitor with Al AwsatExpo for TTPF.

Passport must be valid 6 months prior to arrival.

Visa is valid for 15 days only, therefore, visa holder should leave Saudi Arabia within the 15 days.

Visa application are closed a Month before the exhibition

the (organizer) will not accept any visa application a month before the exhibition Visa processing in Saudi Arabia takes 5 working days, then you start the procedure with Saudi Arabia Embassy in your region to stamp the Visa in your passport.

If the (applicant) fail to pay on due dates and by the stipulated in the preceding article, the (organizer) shall be entitled to apply the conditions contained in chapter 5 (withdrawal).

In the event of withdrawal or non-occupation of the stand for whatever reason the down payment shall be retained by the (organizer), even if the stand/space is let again to another exhibitor. An exhibitor shall be deemed to have withdrawn if, for any reason whatsoever he should fail to take possession of his stand/space before 24hours of the day on which the exhibition is due to open.

The (organizer) may therefore dispose of the defaulting (Applicant) and the latter shall have on right to claim a refund or compensation, even if the stand / space is allocated to another exhibitor.

## Section 6.1

(organizer) determines the map of the event and proceeds to the distribution of the locations and admission, taking into account as far as possible the wishes expressed by the participants.

## Section 6.2

The (organizer) reserves the right to modify, any time he shall considered useful in the interest of the event, the disposition of spaces and the map of the exhibition. No reserve shall be allowed from the participants.

## Section 7.1

The (organizer) is responsible for structures and installations of (turnkey booths).

## Section 7.2

(Participant) shall accept and leave the sites as delivered, and shall be liable for any damage, in particular to venue hall and venue equipment, caused by themselves or by their staff.

## Section 7.3

(Participant) shall ensure that his booth is open to view and staffed by competent representatives during exhibition hours.

## Section 7.4

The (organizer) retains sole discretion and authority in the placement, arrangement, and appearance of all displays.

## Section 7.5

(participant) may not remove any of his exhibits prior to the closing of the exhibition, construction and dismantling hours must be adhered to unless written approval is received from the (organizer).

## Section 8.1

The (participant) in the (space only) area should build and decorate his stand under his responsibility. The stand must, in any case, fit with the general decorations of the event, the visibility of neighboring stands and the possible stipulations of the particular regulation of the ( exhibitor manual).. On that subject.

## Section 8.2

The participants, or their staff, must have finished setting up their stand at the date and time set by the organizer, after which time and date, no packaging, material, transportation vehicle exterior contractors, shall be, under any reason whatsoever and regardless of whatever damage it can Cause to the participant, access, be kept, or remain on the site of the event.

The (organizer) shall take all reasonable security precautions in the interest of the exhibitors and visitors however, the (organizer) shall not for any reason whatsoever be held responsible for any loss or the...of exhibits at the exhibition hall during the build-up, exhibition and dismantling period. The (organizer) shall also not be held responsible for any loss or damage to exhibits or any articles belonging to (participants).

(The organizer) shall undertake to respect all safety measures imposed by The Ritz Carlton hotel and legal Authorities, as well as any safety measures which may be taken by the (organizer). The (organizer) reserves the right to verify that these measures are respected. Surveillance is carried out under the control of the (organizer), his decisions concerning the application of safety regulation must be implemented immediately.

The (organizer) reserves the right to give a ruling no all cases not provided for within the present regulations and to add new provisions whenever he believes this to be necessary.

In the event of a dispute, the (participant) undertakes to submit his claim of the (organizer) before taking any other action. The (participant) formally agrees that any legal action undertaken in less than 10 days from the date of this submission. In the event of dispute, Saudi Arabia competent authority alone are competent to solve any dispute.

In case of force majeure forcing the organizer it cancel the event, and lacking the possibility of deferment of such event, the last shall definitely keep the down payments already paid and he shall not be held liable for this cancellation.

Consequently, in case of adjournment or of cancellation of the event because of force majeure the organizer shall be not indebted to the participant for any sum, compensation, penalty and/ or damages whatever nature.

Shall be deemed as case a force majeure any unpredictable, irresistible and outside event of one of the parties, preventing it from performing partially or totally its obligations arising of this agreement such ( this list is not exhaustive):

Strikes, lockouts, barricades, war, volcanic eruption, fire, explosion, storm, bad weather, earthquake, closure of the borders.

Section **14.1**

Names of confirmed exhibitor may be used by the (organizer) for promotion and publicity purposes for the exhibition, including without limitation the right to use exhibitor’s logo or other identifying symbols (trademarks). Additionally, photos and other recordings taken by the (organizer) staff or designated contractors during the exhibition may also be used royalty-free by the (organizer) for promotion and publicity purposes. (Participant) grants the (organizer) a non-exclusive, royalty-free license to use Exhibitor’s name and trademarks for promotion and publicity purposes for this event.

Section **14.2**

(Participant) acknowledges and agrees that the (organizer) does not maintain insurance covering the (participant) property or liability for any claim against its staff, employees or subcontractors relating to its activities or property associated with the Exhibition.

Section **14.3**

If any provision of this agreement shall be held invalid and unenforceable, such holding shall not invalidate or render enforceable any other provision herein.

Signature: .....

Date: .....

Stamp: .....